

GDPR (General Data Protection Regulation)

As you may be aware, on the 25th of May 2018, the new European Data Protection law came into force. Therefore, Shear Architectural Design has updated our privacy policy to reflect this.

We value your privacy, respect your personal data and are committed to the lawful processing of your data in line with the requirements of this new Data Protection legislation.

Privacy Notice / Policy

What data we collect from you:

Shear Architectural Design collects your data to operate effectively and provide services for our clients. You provide some of this data directly, such as when you request a quotation from Shear Architectural Design. We collect your name, email address, postal address and telephone number.

How do we store, use and share your information?

Shear Architectural Design stores your data on a secure IT system under a password protected firewall/folders and paper copies of documentation are secured in a locked storage cupboard.

Your data is used to provide you with services from our company. We do not sell and will not sell your data to others for marketing purposes.

Data that is provided to Shear Architectural Design by its customers, will be used in connection with providing services and for the purpose of account administration and customer service.

We sometimes need to share the data you have provided with the professionals we work with and we may check that we hold accurate client information. We may also share your data with other organisations and professionals in connection with providing services, i.e. Planning and Building Control departments, Structural Engineers and Contractors.

How we communicate with you when you visit our website:

When you visit our website and provide your details via our message box this will come through to us as an email.

We may contact you regarding the services you have requested, to resolve any issues or dispute, to collect fees, or monies owed.

If you wish to withdraw consent, please contact Shear Architectural Design in writing and we will delete your email and data.

You have the right to request access to your data and to correct or delete your data. Any request should be made in writing and we will respond to requests within 30 days.

Privacy Notice/Policy Updates:

This privacy policy/notice came into effect on 25th May 2018, it is periodically reviewed.

Cookies:

We do not use cookies or track visitors to our site.

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'Shear Architectural' is the trading name of Shear Architectural Design Ltd.

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